

Outdoor Cooler & Cold-Holding Worksheet

Assign cooler roles and smaller cold-food waves. Keep drink ice separate from food-cooling needs and use real safety guidance for holding limits.

GUESTS

PARTY HOURS

COOLERS

SHADE AVAILABLE?

COOLER + COLD-FOOD PLAN

Cooler / food	Role / contents	First wave	Backup	Check at	Action / owner
Drink cooler 1					
Drink cooler 2					
Food cooler					
Ice / cold packs					
Cold platter 1					
Cold platter 2					
Dessert / fruit					
Water reserve					
Backup stock					
Other					

SHADE / THERMOMETER / RETURN-TO-COLD NOTES